

To: UTM – Student Affairs Division, Pedagogic Affairs Department

From: Company Name (in caps): _____

Company Address (in caps): _____

Company Representative: _____

Phone no: _____

Fax no: _____

Email address: _____

Subject: **Join our “UTM Alumni Card” Vendor Scheme**

Our company/business will join the scheme and agree to provide special offer to UTM Alumni as stated below:

Serial	Special Offer	Terms and Condition
1		
2		
3		
4		

Please feel free to contact our representative Ms/Mr _____
for more details and further arrangement at Tel: _____ or email _____.

(Signature and company chop) (Date)